



Net Metering Application Procedures for NV Energy

1. If you plan to install a renewable energy system, please contact the Net Metering Administrator either by phone or email (see below) and ask to participate in the Net Metering program. We will then either email, fax, or mail an Application Packet to you within 5 business days. You can also obtain the Application Packet information on our web-site, NVEnergy.com.

For more information about the program or to answer your questions at any time during the application, construction or final inspection process please contact:

Net Metering Administrator
Mari Estep
7155 Lindell Road, M/S B97MS
Las Vegas, NV 89118
Phone: (702) 402-6189
Fax: (702) 402-0656
Email: MEstep@NVEnergy.com

2. The Application Packet includes:
 - **Net Metering Application** - This is the starting point to help you understand the process, and for us to learn about your installation to make the process run smoothly. Your contractor will be able to help you with information about your system, but if you have any questions please contact us. If you are doing the installation yourself, please also contact your local building department to find out their requirements.
 - **Net Metering Systems Standards** - This information is a guide for meeting utility codes so that the renewable energy is used in a way that is safe for you and utility employees. It includes important information to help make the installation safe.

The following are the minimum requirements to participate in net metering:

- a. You must be connected to the utility grid
- b. You must be located on your premises
- c. The renewable energy system must be used primarily to offset all or part of the electricity you receive from NV Energy

- d. The renewable energy system must be 1,000 kilowatts or less in generating capacity
 - e. The renewable energy system must be constructed to comply with utility standards that are listed on the utility's web site, NVEnergy.com
- **Net Metering Rider** - This is the new rate schedule that will apply to you once you complete your installation. In simple terms, your meter will run backwards if you are producing more electricity than you are using, banking the electricity for you. It will run forward as it normally does when you are using more electricity than you are producing. More information can be found in the How to Read Your Net Metering Power Bill brochure, which is included in the packet.
 - **Standard Net Metering Agreement** - A copy of the standard agreement will be provided with the blank application form so you can look it over and see if you have any questions. Once your system nears completion, we will fill out the agreement and send it to you for your signature.
 - **How to Read Your Net Metering Power Bill** brochure - This brochure explains how Net Metering works, how your power bill will look, and what your new meter will look like.
3. You will hear back from us within 10 business days once we receive the completed application from you. If we have any questions about your application, we will contact you for additional information. Otherwise you are ready to proceed with your installation.
 4. When the application nears completion, we will prepare the Net Metering Agreements to you. Please review and sign the agreement, and return it to us in the envelope provided. If the envelope is missing, please send them to the Net Metering Administrator at the address listed above.
 5. Prior to any construction you or your contractor should apply for a building permit, if required. (A building permit is required in most jurisdictions.) The building permit needs to be signed off on by the city or county building officials before a meter can be set and you can operate your new renewable energy system.
 6. When the project is completed and you have the sign-off from the building inspector on your permit, please email, fax, or mail a copy of the signed-off building permit to the Net Metering Administrator at the address above.
 7. Following receipt of your signed-off building permit a utility representative will contact you to schedule a system inspection. By regulation we are required to perform this inspection no later than 10 business days after we receive your signed-off building permit.

8. After the system passes inspection, your existing meter will be replaced with a bi-directional meter. The bi-directional meter runs both forwards and backwards depending on whether the system is generating more or less energy than your household is using. This keeps a record of the net energy, or how much you are sending to us and how much your household is using.
9. You are encouraged to review your first Net Metering bill, using the ***How to Read Your Net Metering Power Bill*** brochure included in your Application Packet as a guide, and contact us if you have any questions regarding your bill.
10. If you have any issues with us that have not been satisfactorily resolved you may contact the Division of Consumer Complaint Resolution of the Commission of the Public Utilities Commission of Nevada's at (800) 992-0900, Ext 4-6101 for assistance in obtaining resolution of those issues.
11. We also offer incentive programs for solar, wind and hydro generators. If you are interested in any of these incentives, you can find information on the internet at www.SolarGenerations.com, or by calling (877) PV-Nevada.
 - By participating in any of these incentive programs and receiving the incentive payment, you agree to assign the Portfolio Energy Credits (PCs) from your system to the utility and install a socket for a meter to measure the output for your renewable energy system. By assigning the PCs to us you help us meet our goals for green energy and in return receive an incentive to help you pay for the cost of your system.