



# STANDING ORDER REQUEST

PLEASE CHECK ONE FOR STANDING ORDER:

SET UP:

CANCELLATION:

**PLEASE PRINT THE INFORMATION**

STANDING ORDER SOC. SEC.#  
CUSTOMER NAME: \_\_\_\_\_ OR EIN#: \_\_\_\_\_

TITLE: \_\_\_\_\_  
(Business/Property Manager/Owner or Attorney-In-Fact)

MAILING ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**PROPERTY MANAGEMENT NAME:** \_\_\_\_\_  
(If Applicable)

MAILING ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**SERVICE ADDRESS:** \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**ANY ADDITIONAL SERVICE ADDRESSES PLEASE ATTACH LIST**

**AGREEMENT**

By executing this Standing Order Agreement, I acknowledge that I am the legal property owner or authorized agent and agree to the following terms and conditions:

- Utility service(s) will automatically revert into the Standing Order Customer name** when a tenant requests termination of service(s). Each time service(s) is re-established in the Standing Order Customer name, the applicable service establishment charge will be applied to the account. It is understood that NV Energy will notify me in writing when the utility service(s) revert into the Standing Order Customer name and service(s) will remain on and be billed in my name until I contact NV Energy.
- This standing order does NOT prevent the utility from terminating service(s)** for nonpayment of bills, fraud or non-compliance with NV Energy rules and regulations. It is further understood that NV Energy will notify me in writing when termination of service(s) occurs for any of these reasons. NV Energy will attempt to provide verbal notification to Standing Order Customers that a termination has occurred when climatic conditions indicate that property damage may result. It is understood that verbal notification will be at the sole discretion of NV Energy and NV Energy will be held harmless from any liability resulting from failure to provide such verbal notification.
- The Standing Order Customer agrees to hold NV Energy harmless** for any claim or injury to any person(s) or property that might be sustained as a result of termination of service(s) in accordance with paragraph 2 above. Service(s) will only be restored in these circumstances when a new application for service(s) is made with NV Energy.
- The Standing Order Customer agrees to be responsible for payment on a timely basis of all utility service(s)** at such time as the account is placed in the Standing Order Customer name as a result of this standing order. The Standing Order Customer will not be held responsible for delinquent or outstanding bills rendered in the name of the tenant(s).
- It is the responsibility of the Standing Order Customer or authorized person to notify NV Energy** of any change in mailing address or change in ownership of property. This standing order will remain in full force and effect until such notification is given in writing to NV Energy.
- The Standing Order Customer is responsible for notifying each of its new tenant(s)** of their need to contact NV Energy and arrange for the transfer of service(s) into their name. Until such time, the Standing Order Customer agrees to be responsible for any billing incurred.
- If Cancelling a Standing Order**, the CANCELLATION box is checked giving notice of the Standing Order Customer's intent to cancel the standing order(s) indicated on this standing order request form (If multiple orders – see attached listing) as of the date noted on this signed form.

LEGAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Owner or Attorney-In-Fact)

Please send original signed document to NV Energy.

Email: standingordersnorth@nvenergy.com  
Phone: (775) 473-6998  
Fax: (775) 834-1331