



SPPC. Use only – Project # _____
 Project title _____
 Part of Discovery or Master Plan: Yes or No _____
 Requested Engineering Advance \$ _____

1 Ohm Place, P.O. Box 10100, Reno, Nevada 89520-0024

Revised 11/19/2007

PROJECT INFORMATION – SUBDIVISION (5 & ABOVE UNITS)

An "engineering" deposit will be required for your project to cover the estimated cost of preparation of detailed plans, specifications and cost estimates. If an extension agreement is executed within twelve months after plan and estimate is furnished, the deposit shall become a part of any required advance and shall be refunded in accordance with the extension agreement. Please allow 4 weeks for the design of your project once **all** required information has been received. **Design revisions to your project will be charged as a non-refundable advance and will delay your final design.**

Contract Information: (Legal Name and Address for Contract)

Name _____ Atten: _____
 Mailing Address _____ E-Mail _____
 City _____ State _____ Zip Code _____
 Phone # _____ Cell # _____ FAX # _____
 Customer Rep. (if different) _____ Phone # _____
 Home Builder (if different) _____ Phone # _____

Project Information:

Building department issuing permit: City of Reno City of Sparks Washoe County Storey County
 # of units _____ # of meters _____ Date Contract is requested _____
 Streets: Public or Private _____ Lot Sales: Yes or No _____ Zip Code _____
 Square footage of dwelling: Smallest _____ Largest _____
 Type of structure: Mobile Home _____ Real property _____
 Subdivision Name _____ Project Address _____

Bring in the following Information:

- Email (cwudke@sppc.com & put "sprattachment" in subject line) or provide diskette including:
 - ❖ Site Plan
- Full set of Civil Drawings including:

❖ Site Plan	Building Footprints	Right of Way (Parcel/Centerline)
❖ Grading Plan	Utility Drawings	Easements
❖ Landscape/Irrigation Plans	Sewer/Storm	Lot Numbers/Addresses
❖ Phasing Requirements	Vicinity map	Driveway Layout
❖ Scale of drawings	Street Crossing Detail (Included on disk)	
- Copy of Deed

Electric: Yes or No

Panel size _____ Amps Voltage _____ **(If panel size is 400 A & over – Panel Specs required)**
 Electric/Gas meter location: House Side Garage Side Most Economical
 Primary: Overhead or Underground Service: Overhead or Underground
 Parallel Trenching: Yes or No Substructure: Vault or Junction Enclosure
 Street Light: Cobra Head: Yes or No - Pole Type _____ Spacing _____
 Decorative: Yes or No – Light _____ Pole _____
 Base _____ Spacing _____
 Private Lights: Yes or No – Bill to: _____
 Temporary power: Yes or No Location _____
 Irrigation meters _____ entry signs _____ gates _____ Bill to: _____
 Other – Any utility relocations or removals may require additional design time
 Comments _____

Gas: Yes or No

Total connected BTU Load _____ Request Single Gas Service (EPV): Yes or No
Comments _____

Are you aware of any of the following: (These may delay construction of your project)

- Environmental Issues _____
- Federal Land Issues _____
- BIA/Tribal Land Issues _____
- Right of Way/Easement Issues _____
- State Highway Issues _____

Does Applicant want the initial "set" of the electric and gas meters in his/her name? Yes or No Name
_____ Address _____

SPPCo will incur planning and engineering costs as a result of this Application. Applicant understands and agrees to reimburse SPPCo for its reasonable costs if Applicant fails to complete the Project. By signing this application, you are acknowledging your acceptance of these terms

Applicant's Signature _____ **SPPCo. Signature** _____

Design cost guidelines for subdivision:

Electric		Electric & Gas	
5-30 units	\$2,500	5-30 units	\$3,000
31-70 units	\$3,000	31-70 units	\$3,500
71-110 units	\$4,000	71-110 units	\$4,500
Over 111 units	\$5,000	Over 111 units	\$6,000
Backbone	\$3,500	Backbone	\$4,000

SPPC. Use only:

Date Received _____ Initial Contact – Employee # _____
 Date Info Complete _____ Assigned to – Employee # _____
 Engineering Advance Received \$ _____ Difficulty Factor _____

Project # E _____ Distribution Map # E _____
 G _____ G _____

System: 4kV or 25kV Attach APN Map
 Ties to: _____
 Proportionate Share Amount _____ To Project # _____