

RULE NO. 4

NOTICES

A. Utility Notice to Customers

1. In Writing

Notice to a Customer will normally be in writing and will be mailed or delivered by the Utility to the Customer's last known address.

2. Exception

In emergencies, or when circumstances warrant, the Utility, where feasible, will endeavor to promptly notify the Customer affected and may make such notification orally, either in person or by telephone.

B. Customer Notice to Utility

The Utility shall not be responsible for notices given to it by the Customer unless they are given in writing. Such notice shall be delivered at a company office in person, or by United States mail.

ISSUED: May 28, 1963

EFFECTIVE: June 12, 1963

Issued By:  
F. L. Fletcher  
President